

**INTERNATIONAL TABLE TENNIS
FEDERATION
PARA TABLE TENNIS COMMITTEE**



SITE INSPECTION REPORT

Name of Tournament: ITTF Para Copa Cristina Hoffmann
Ranking Factor requested: Fa20
Name of the National Association : MEXICAN TABLE TENNIS ASSOCIATION
Chairperson of the Organizing Committee : Milton Garcia and Miguel Cervantes (President NA)
Dates of Play: June 10-12, 2019
Name of Site inspection Delegate: Freddy Almendariz (ITTF Pan Am Competition Manage)
Report submitted to ITTF (date): 16 Feb 2019

Situation	<p>Weather: The Weather in Cancun in June is around 25 to 30-degree Celsius, the participants should plan on bringing a t-shirt and shorts. During this time very few rains. This month is a great period to visit the beach, it's very good weather to enjoy the place.</p> <p>History: Cancun is a tourist project was being organized, in October of 1965 the territory of Quintana Roo became a free and sovereign state. In 1975, the municipality of Benito Juarez was born and to this day governs the city of Cancun, which receives 3 million visitors yearly.</p> <p>Special: Cancun in one of the cities most visited in Mexico and America, more than 3 million people per year arrive at this place</p>
------------------	---

Airport	<p>Number and name of airports: 1 International Airport "Benito Juarez" (CUN)</p> <p>Accessibility: The entire building has been designed to be accessible to those with limited mobility. The accessibilities are: 12 moving walkways In this airport is not necessary elevators</p> <p>Distances: Airport – Hotel: (11 miles) - (17 Km) Airport –Playing Venue: (11 miles) - (17 Km) – Same hotel</p>
----------------	---

Transport	<p>Airport – Hotel Schedules: On demand Number of vehicles: 4 Accessibility: 2 busses with accessibility and 2 busses for standing players Travel time: 15 to 20 minutes</p> <p>Hotel – Venue Schedules: walking distance Number of vehicles: Not necessary Accessibility: Not necessary Travel time: Not necessary</p>
------------------	---

Accommodation

1) Name:

Name of Hotel and full address: Iberostar Hotel & Resort

Boulevard Kukulcan km. 17

Elevators: per Building

Width of doors: 90 cm

How many wheelchairs taking: 2

Number of rooms: 150 Singles 260 Double 5 Adapted

Accessibility

Width of entrance passage: 80 cm

Width of bathrooms: 80 cm

Step or doors to shower: 10 cm step to shower however this situation happens only in some rooms in others the shower does not have door and step.

Note: The Hotel need to remove the wall to can enter with the wheelchair to the sanitary otherwise is impossible to enter this area in the toilet because the weight of the door is just 63 cm

Bath or shower or combined: shower

Change of linen: yes

Laundry: yes

TV: **YES**

Air-conditioning : YES

Internet Facilities: YES

Electrical plugs: YES

Parking: YES


Shops: YES

Banking or teller machine: ATM





Maximum number of players	159
----------------------------------	------------

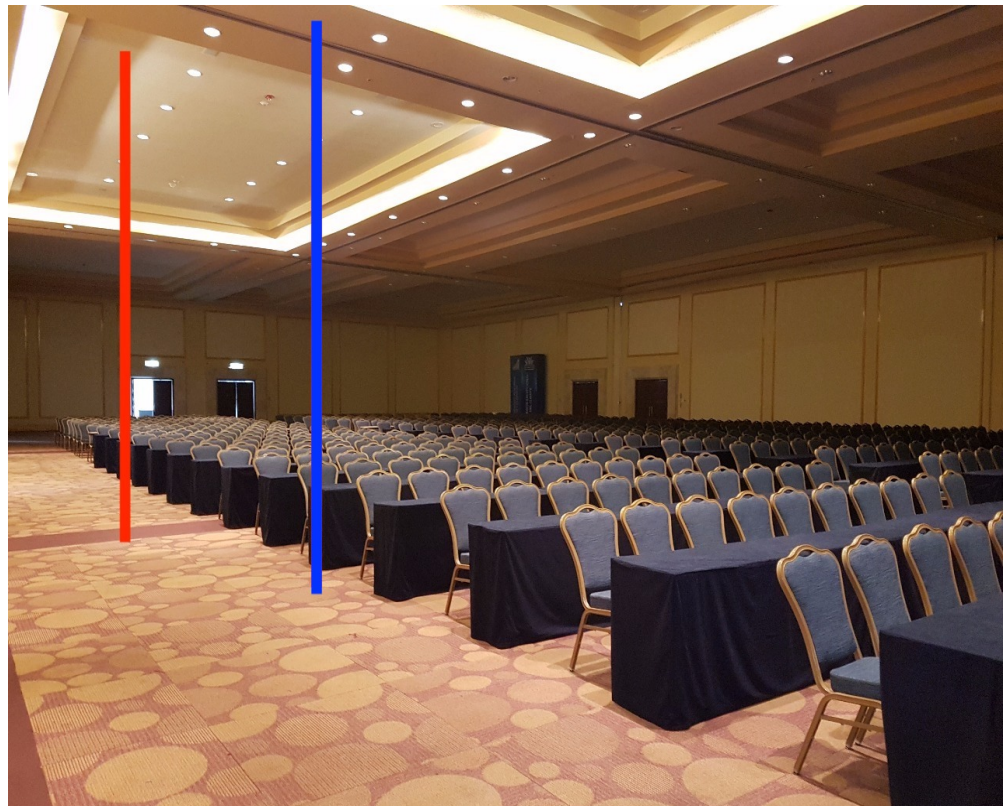
Meals	<p>Teams Breakfast: where Hotel When 06:00 to 11:00 Lunch: where Hotel When 12:00 top 16:00 Dinner: where Hotel When 17:30 to 22:00</p> <p>Flexibility at the time schedule of restaurant:</p> <p>Officials Breakfast: where Hotel When 06:00 to 11:00 Lunch: where Hotel When 12:00 top 16:00 Dinner: where Hotel When 17:30 to 22:00</p> <p>Flexibility at the time schedule of restaurant: The Hotel is an all include, all the time the players has options to eat</p> <p>Packed Meals: No necessary – Room services Water beverages: YES Variety: YES Vegetarian meals: YES Assistance to carry trays: No necessary</p> <p>Water: YES</p> 
--------------	--

Travel time and distance Hotel to Sport venue	<p>Teams Hotel By Car: Walking distance By Bus: Walking distance Push hour traffic: Not necessary</p>
--	--

Sport venue general	<p>Name: Convention Center Iberostar Peninsula Full postal address: Iberostar Hotel & Resort Boulevard Kukulcan km. 17</p>
----------------------------	--

General Accessibility: Very good
How many accessible WC: 1 Men and one Women near of the Venue, also can go to the rooms (200 meter long distance)
Are there accessible WC near the FOP: YES
Racket control room: YES
Gluing area: NO
Meeting rooms: YES
Classification room: YES
Offices: YES
Players Rest Area: YES
Officials rest Area: YES
Players Changes room: NO, but the player can go to their rooms
Officials changes room: NO, but the officials can go to their rooms
Wheelchair storage: They can setup
Media Facilities: YES
Offices: TD – Referee YES
Rooms for seminars: YES
Rooms for Technical meeting and Umpires briefing: YES
Doping control area: YES

Wi-Fi Internet Connection free of charge: Free in the all hotel and Convention Center
Internet connection to offices: Wi-Fi



Height of the Convention Center 6.73 m (Blue line), 7.5 m (red line)

Field of Play

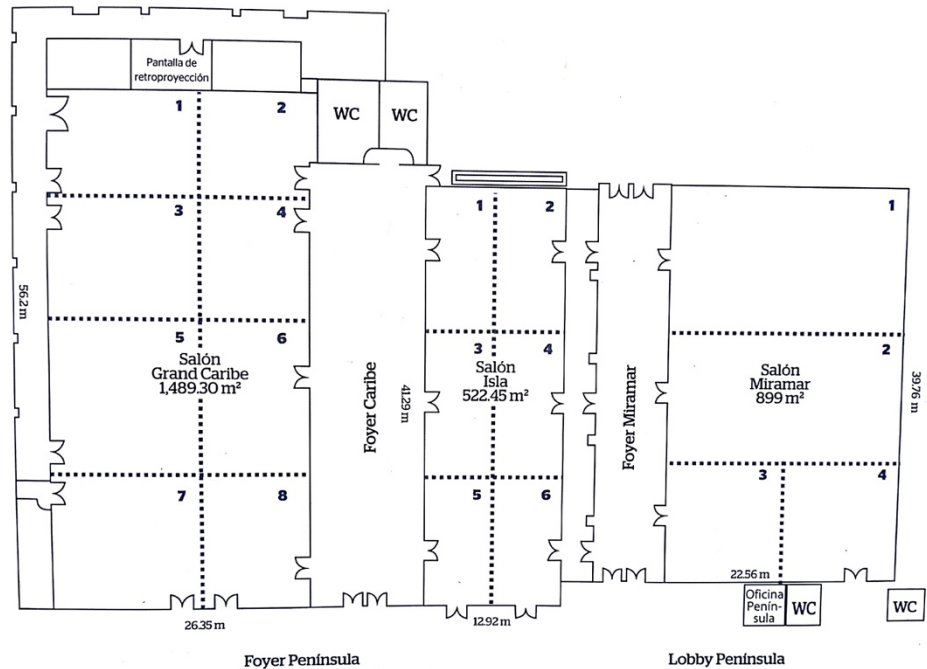
Size: 56.2 m X 26.35 m

Lighting: 200 Lux (need to put more light)

Floor: Synthetic Table Tennis floor (enlio)

Air-conditioning: YES – No affect the play

How many tables: 12 to 13 tables



Call area

Size: 20 X 10, They need to make a room

How many persons may be stay in it: 20 people

Warm Up

Size: 41.29 x 12.92

Sunlight: NO

Lighting: 300 Lux (need to put more light)

Floor: Synthetic Table Tennis floor (enlio)

Air-conditioning: YES – No affect the play

How many tables: 8 Tables



Practice Area

	<p>Sport Equipment Floor: Synthetic Table Tennis floor (Enlio) Tables: Butterfly Centrefold 25 Accessible tables: YES Balls: No information Nets: Butterfly Surround: Butterfly</p> <p>Classification equipment Medical bends: Yes Screens: Yes, if is necessary Desk: yes Chairs: All necessaries chairs</p>

Medical	Ambulance: Yes First aids: Yes Doctor: Yes Hospital available: Hospital Amerimed Cancun, S.A de C.V Address: Av. Tulum Sur 260, 7, 77500 Cancún, Q.R. 01 998 881 3400 Distance from Venue: 20 km Physiotherapy rooms : YES
----------------	--

Administrator equipment	Pigeon Holes: YES Photocopy machine: YES Computers: YES Printer: YES
--------------------------------	---

Technical Officials	Referees: 3 – 2 IR and 1 NA Umpires: 30 Computer operator: 1
----------------------------	--

Volunteers	Ball children: 30 Helper: 20
-------------------	---------------------------------

Repair Services	Paco Ordoño will offer repair services at the playing hall – the LOC need to confirm
------------------------	--

Ceremonies	Single and Team medal delivery together in one ceremony
-------------------	---

Visas	The participants need to contact with the LOC and they will offer an invitation letter
--------------	--

Spectators	Approximately number: 150 to 200 Tickets: No
-------------------	---

Media	Public Relation: YES TV: NO Radio: YES Live streaming: YES Writing press: YES Website: NO Internet connection: YES
Stay dates	Arrival days: 7-8 June for those needing classification, 9 June general arrival Classification: 8 – 9 June Practice days: 9 June Opening Ceremony: 9 June after the delegate meeting Competition days: 10 – 12 June Closing Ceremony: 12 June Departure day: 13 June
Costs	800 dollars in double room dollars in single room
Experience in organizing event	First Time
Structure of organizing committee	Milton Garcia: Organizer Miguel Cervantes: President of Mexican Table Tennis Association Rosario Flores: Company events Manager
Support	Mexican Paralympic Committee, CONADE (National Commission of Sport), Local Government of Quintana Roo, State Municipality.
Recommendations	The Hotel need to be more flexible to can adapt the rooms for the wheelchair persons, also in the venue need to add: Light, bleachers for spectators and participants, rooms for players, call area.